

Annual Report

2016





West End Community Centre Association

Our Mission

To enhance the quality of life of the West End and Coal Harbour communities by providing recreational, educational and social activities and services, which are accessible and responsive to the changing needs of the communities.

Our Mandate

The name of the Society is West End Community Centre Association. Purposes of WECCA are:

1. Maintain a liaison and working relationship with the Vancouver Park Board staff, VSB, VPL and other Community Centres and the West End and Coal Harbour community groups and agencies.
2. Provide recreational, educational and athletic facilities and equipment for the residents of the West End and Coal Harbour.
3. Promote, encourage, support and assist recreational, cultural, educational, artistic, charitable, sporting and community endeavours.
4. Promote, foster and develop community spirit and good citizenship.

In partnership with the Vancouver Board of Parks and Recreation



WEST END COMMUNITY CENTRE ASSOCIATION

**ANNUAL GENERAL MEETING
& ELECTION OF OFFICERS**

Tuesday, February 07, 2017 6:30 pm

AGENDA

1. CALL TO ORDER

1.1 Welcome and Introductions

1.2 Approval of the Agenda

1.3 Guest speaker: Spencer Chandra Herbert

2. ROUTINE BUSINESS

**2.1 Review Minutes of Annual General Meeting
held on January 19th, 2016.**

3. FINANCE REPORT

3.1 Treasurer's Report

3.2 Auditor's Report

4. RECREATION SUPERVISOR'S REPORT

5. PRESIDENT'S REPORT

6. NEW BUSINESS

6.1 Acclamation of Directors

7. ADJOURNMENT



WEST END COMMUNITY CENTRE ASSOCIATION

MINUTES of ANNUAL GENERAL MEETING & ELECTION OF OFFICERS

Tuesday January 19th, 2016 6:30 pm

Directors Present:	Dave Pasin (Chair) Ron Shindler Loraine Lundquist (2ndVP)	Bonnie MacKenzie (Treasurer) Bernice Balcaen Linda Johnston
Staff Present:	Randy Chan Darilyn Dennis Geoff Langan Debbie Coulson (minutes)	Darko Kulic Patrick McCarthy Jayne Loutit
Guests:	Gary Wozny (Auditor)	Daisy Chin (Area Manager)
Voting Members:	Gwen Evison Diana Matrick Scott Ricker	Neill Ireland Jalal Alavi Pamela Leaman
Regrets	Ian Haywood-Farmer Christopher Kevlahan (VPL)	Maxine Jones (Secretary) Gayle Pastrick

1. **CALL TO ORDER** – The meeting was called to order at 6:30pm. There being 12 members present Dave Pasin, President, declared a quorum was met.

1.1. **Welcome and Introductions** Dave Pasin welcomed everyone, thanking everyone for coming. Prospective Directors were welcomed, as well as Gary Wozny (Auditor) was introduced.

1.2. **Approval of the Agenda**

MOTION *Linda Johnston moved to approve the Agenda.*

Diana Matrick seconded the motion.

CARRIED



WEST END COMMUNITY CENTRE ASSOCIATION

2. ROUTINE BUSINESS

2.1. Review Minutes of Annual General Meeting held January 13th, 2015

MOTION: *Pamela Leaman moved to accept the minutes of the AGM held January 13th, 2015. Scott Ricker seconded the motion.* **CARRIED**

3. FINANCE REPORT

Bonnie MacKenzie, Treasurer, reported that WECCA had predicted that the year would end in a deficit. Due to the strong effort of our excellent Parks Board Programmers and our dedicated committees we were able to reverse our deficit financial position into a positive surplus of approximately \$30K without depreciation. Although our Capital fund is very healthy, we still have trouble getting projects started under the supervision of the Parks Board, thus are not depleting this fund as fast as we should. The Board is now looking at alternatives for the use of a portion of this funding.

Bonnie invited the auditor, Gary Wozny, of Tomkins, Wozny, Miller & Co., to address the auditor's report. Gary reviewed the audited statements, explaining various items on both the Statement of Operations and the Statement of Financial Position. Bonnie thanked Gary and the Association Business Manager for the work done on the audit.

MOTION: *Linda Johnston moved to adopt the Treasurer's Report. Diana Matrick seconded the motion.*

CARRIED

MOTION: *Scott Ricker moved that WECCA accept the auditor's 2014/2015 report as presented. Gwen Evison seconded the motion.*

CARRIED

4. RECREATION SUPERVISOR'S REPORT – Jayne Loutit

Jayne Loutit thanked all those attending the meeting and for showing interest and support in the Association and the community centres.

2015 was a busy year at the West End and Coal Harbour Community Centres. We have seen a number of staffing changes in centre programming, Community Youth Workers, maintenance and fitness. A number of long time staff has now moved on to other centres or retirement. We have been fortunate to develop a strong and enthusiastic new staff team. She looks forward to working with everyone.

On behalf of the staff team Jayne would like to thank the Association for their ongoing support with programming, staffing, volunteers, special events and Capital Projects. They appreciate all of the countless volunteer hours that WECCA members dedicate to their community.

WECCA continues to be well respected throughout the city as a community oriented and cooperative organization.



WEST END COMMUNITY CENTRE ASSOCIATION

The Staff at the West End, Coal Harbour and Barclay Manor look forward to working in partnership with WECCA in 2016. The entire team will maintain the successes of the past year and as always, will continue to strive towards supporting and building a strong community.

5. PRESIDENT'S REPORT

Dave Pasin's written report can be read in the WECCA Annual Report. He thanked all the Committee Chairs for their reports. This past year has been a long process of negotiations with the Vancouver Board of Parks and Recreation of which is still ongoing to create a new Joint Operating Agreement. He also mentioned that the Park Board is considering using our Agreement as a template for the new Agreement with the Parks Board. He thanked Daisy Chin for all the work she has done.

Dave stated that we will be doing a Community Needs Assessment and we will be hiring contractors to help with this project. He's hopeful to have a JOA by the end of the year.

He thanked Gayle Pastrick, Board Member and the Marketing and Membership Committee Chair for all her hard work and dedication to the Board. Gayle has served for 6 consecutive years and must take a year off, according to our bylaws.

Dave mentioned that we were the pilot site for Activenet which has turned out to make it easier to register for programs and made it easier for staff.

MOTION: Linda Johnston moved that the membership adopt the reports included in the WECCA Annual Report. Pamela Leaman seconded the motion.

CARRIED

NEW BUSINESS

6.1 Election of Directors

The Nomination Committee reports that there are 15 positions available on the WECCA Board of Directors, for the 2015 year there will be 4 Directors who are continuing into the second year of their two-year term. This leaves a potential 11 positions to be filled. By close of nominations 4 applications were received and all have been recommended by the Nominations Committee. The Board endorsed the candidacy of the nominees for the Directors of the WECCA Board.

- Bonnie MacKenzie
- Loraine Lundquist
- Linda Johnston
- Ron Shindler



WEST END COMMUNITY CENTRE ASSOCIATION

The candidates introduced themselves to the membership.

Bonnie MacKenzie: Has been on the Board for 4 years. She Chairs the Finance Committee and has been part of the Executive Committee as well. She is very impressed by the Park Board Staff and really enjoys working for her community.

Loraine Lundquist: Has been on the Board for over 2 years and chairs the Children and Youth Committee. She is part of the Executive Committee and this will be her second year as 2nd VP. She also headed up the Strategic Planning and will continue this year. She has more appreciation for what this Centre does.

Linda Johnston: Has been on the Board for 2 years and is the Arts Committee Chair. They have done some exciting things this past year and especially in the Pottery Club. Deems herself fortunate to work with everyone at WECCA.

Ron Shindler: He has been a dedicated Board and Committee's member for close to 20 years on and off. He would like to continue to serve on the Board.

Section 5.10 of our bylaws states that "In elections where the number of candidates is equal to or less than the number of vacant positions for Directors, the nominated candidates are deemed elected by acclamation." Therefore the above candidates are deemed elected to the WECCA Board of Directors.

Casey Crawford performed the swearing in of the directors.

7. ADJOURNMENT – 7:05pm

MOTION: Diana Matrick moved to adjourn the meeting and Linda Johnston seconded the motion.

CARRIED



WECCA President's Annual Report - 2016

As President of the West End Community Center Association (WECCA) family which comprises the West End Community Centre, Coal Harbour Community Centre and Barclay Manor, I want to take this opportunity to thank our staff, programmers, members and patrons for making 2016 a memorable year. We hope that you enjoyed your experience(s) and will continue to make WECCA programs, services and activities an integral part of your social, physical and exercise lifestyle this year.

2017 promises to be another challenging and exciting year. WECCA continues to evolve as part of its commitment in offering new programs, activities and services that reflect the needs of our ever growing and changing West End - Coal Harbour communities.

WECCA saw its share of challenges in 2016. Primarily amongst these challenges was ensuring strict controls in spending were put in place to restrict the growth of spending. Working closely with our Community Services Supervisor – Ms. Jayne Loutit, our programmers and staff, we worked hard to ensure all programs, activities and services that WECCA delivered were fiscally responsible and met the needs of the community.

2016 was yet another year of change for WECCA programs, activities and services, Vancouver Park Board policies regarding Community Centre Associations, and community demographics. WECCA has again undergone some radical changes over the past year. Ongoing reviews have resulted in some major changes and rationalization and better utilization of resources in order to improve how it conducts its business and better serve its patrons and the community. New programs and events continue to be instituted, whilst others have been or will be discontinued and/or revised.

As President of WECCA I am very pleased that our Community Centre Association is seeing a renewed sense of interest in its operations by the community. We have welcomed and will be welcoming several new Board members. Our co-operation with the Vancouver Park Board (VPB) through our VPB Commissioner Liaison – Casey Crawford has been very forthcoming. Commissioner Crawford has been key in keeping WECCA informed of VPB activities and raising our concerns within VPB bureaucracy.

As most are aware the Park Board has been engaged with Community Centre Associations in rewriting the Joint Operating Agreement (JOA) under which the CCA's operate within Community Centres. I regret to report that progress has been slow as both sides have been unable to reach an agreement that ensures the sustainability of the Associations and details their roles in the community.

Ms. Loutit has also been instrumental in working with WECCA and VPB to ensure previously stalled projects moved ahead, were completed or moved well into the planning and implementation stages.

As President, I am pleased that WECCA has been able to set aside approximately \$100,000 to subsidize programs for our youth, seniors and other communities in need. Ms. Loutit and her staff have been exemplary in ensuring our programs meet the needs of those they serve and adapt accordingly to growth and change. We are very proud of our staff as we believe they are epitome of dedicated, hardworking and professional.

I would encourage all members, users and participants of facilities, programs, services and activities to voice their opinions and have their voices heard. We value your input. Our patrons' feedback is imperative in continually improving our offerings to the community.

None of what we accomplished this year could have been achieved without the hard work of Ms. Loutit, and her staff. The programmers and staff at our Centres – Darko, Jodi, Geoff, Randy, Chapman, Darilyn, Patrick, Nelson and Mike, all worked extraordinarily hard to ensure our continued success.

All our Board members, Bonnie, Ron, Ian, Linda, Pamela, Bernice and all our volunteers deserve special commendation for their dedication, hard work and diligence to ensure our continued success. It was an honour to work with you all once again in 2016.

As this is my last Annual report, I want to take this opportunity to especially thank our Board, staff and community for allowing me the privilege to serve you as president and a board member over the past 6 years. It has been truly an honour to work with such a diverse, wonderfully colourful group of people.

The West End is a wonderfully unique, special neighbourhood and I am proud that the West End Community Centre plays a central role in the fabric of this community.

Respectfully Submitted,

Dave A. Pasin
President



2015-2016 Treasurer's Annual Report

In 2015 - 2016 we continued to be successful in carrying out our mission to enhance the quality of life for the West End and Coal Harbour communities. Our programs were well received, the special events well attended, and the community continues to consider the WECC as a major pillar of the community. Due to the hard work of our excellent Parks Board Programmers and our dedicated committees we were able to reverse our deficit financial position into a positive surplus of approximately \$92K.

Revenues continued to increase over last year, so our financial position was quite improved from the previous year, while expenses decreased as well. The change in the membership policy, and the amount of funds we contribute to the Parks Board to maintain staffing levels significantly impacts on our bottom line. We have capped the amount of expenditure on Parks Board staff going into the next budget year and are continuing to analyze the situation to determine what programs to offer, and how to offer a comprehensive program with the current level of programmer staff. We are projecting a budget surplus next year of \$60K, exclusive of depreciation.

WECCA has been excellent stewards of the 3 facilities under its mandate, the West End Community Centre; the Coal Harbour Community Centre; and Barclay Manor. Minor Capital improvements and purchases of equipment and furnishings for these facilities continue to be funded by WECCA. Although our Capital fund is very healthy, we still have trouble getting projects started under the supervision of the Parks Board, thus are not depleting this fund as fast as we should. The Board is hoping that a resolution will be forthcoming concerning a new Joint Operating Agreement. This should provide some certainty around our future Capital expenditures.

As mentioned in last year's Treasurer's Annual Report (2014-2015): "The Parks Board and various Community Centre have been in discussions towards an updated Joint Operating Agreement (JOA)". It is anticipated that a final JOA will be presented to the Parks Board Commissioners and the Associations early in 2017. At that time, we should know if the JOA is acceptable to the Park Board Commissioners. If it is, it will be presented to WECCA for their consideration. Thus, the Association's role in the community and the relationship with the Park Board will be uncertain until both the Commissioners and the Association make a decision on what has been presented. Therefore, WECCA will be proceeding with financial matters in the upcoming year with this uncertainty in mind.

The West End Community Centre operates successfully through the joint efforts of the Vancouver Board of Parks and Recreation, the Park Board Programmers, the Recreation Supervisor, the WECCA Board of Directors, the WECCA Business Manager Debbie Coulson, and her assistant Shan Dhanani.

Respectfully submitted on behalf of the Finance Committee,

Bonnie MacKenzie

Treasurer

FINANCIAL STATEMENTS

**WEST END COMMUNITY
CENTRE ASSOCIATION**

August 31, 2016

***TW* TOMPKINS, WOZNY, MILLER & Co.**
Chartered Professional Accountants

A partnership of incorporated professionals.

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August 31, 2016

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INDEPENDENT AUDITOR'S REPORT

To the Members of
West End Community Centre Association

Report on the Financial Statements

We have audited the accompanying financial statements of West End Community Centre Association, which comprise the statement of financial position as at August 31, 2016, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of West End Community Centre Association as at August 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Society Act, we report that the accounting principles used in these financial statements have been applied on a basis consistent with that of the preceding year.

Tompkins, Wozny, Miller & Co.

Vancouver, Canada
December 6, 2016

Chartered Professional Accountants

STATEMENT OF FINANCIAL POSITION

As at August 31

	2016	2015
	\$	\$
ASSETS		
Current		
Cash	173,918	123,821
Short-term investments [note 4(i)]	647,841	781,535
Accounts receivable [note 5]	168,134	64,890
Inventory	4,083	1,726
Prepaid expenses	22,554	19,120
Total current assets	1,016,530	991,092
Long-term investments [note 4(ii)]	200,000	100,000
Capital assets [note 6]	168,146	144,963
	1,384,676	1,236,055
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accruals [note 7]	180,597	140,397
Deferred revenue	192,596	174,491
Total current liabilities	373,193	314,888
Deferred contributions related to capital assets [note 8]	1,985	4,152
	375,178	319,040
Net assets		
Internally restricted [note 9]	843,337	776,204
Invested in capital assets	166,161	140,811
Total net assets	1,009,498	917,015
	1,384,676	1,236,055

See accompanying notes to the financial statements

On behalf of the Board:

Director

Director

STATEMENT OF CHANGES IN NET ASSETS

Year ended August 31

	Operating \$	Internally Restricted \$	Invested in Capital Assets \$	Total \$
2016		<i>[note 9]</i>		
Balance, beginning of year	—	776,204	140,811	917,015
Revenue over (under) expenses for the year	133,621	—	(41,138)	92,483
Acquisition of capital assets	—	(66,488)	66,488	—
Interfund transfers	(133,621)	133,621	—	—
Balance, end of year	—	843,337	166,161	1,009,498
2015				
Balance, beginning of year	—	793,754	128,590	922,344
Revenue over (under) expenses for the year	30,293	—	(35,622)	(5,329)
Acquisition of capital assets	—	(47,843)	47,843	—
Interfund transfers	(30,293)	30,293	—	—
Balance, end of year	—	776,204	140,811	917,015

See accompanying notes to the financial statements

STATEMENT OF OPERATIONS

Year ended August 31

	2016	2015
	\$	\$
REVENUE		
Adult programs	190,823	180,879
Arena and adult sports programs	112,389	101,648
Art programs	53,605	38,861
Child and youth programs	880,696	895,007
Fitness programs	124,294	103,323
Marketing and memberships	4,790	4,098
Pottery programs	62,560	50,927
Projects and property	87,242	83,947
Seniors and volunteers	56,021	52,761
Interest and other	25,253	33,059
	1,597,673	1,544,510
EXPENSES		
Administrative	47,271	56,402
Advertising and publicity	41,169	51,414
Contract services	522,357	506,992
Operating	319,533	323,998
Wages and benefits	533,722	575,411
	1,464,052	1,514,217
Revenue over expenses before other items	133,621	30,293
OTHER ITEMS		
Amortization of deferred contributions related to capital assets	2,167	2,167
Amortization of capital assets	(43,305)	(37,789)
	(41,138)	(35,622)
Revenue over (under) expenses for the year	92,483	(5,329)

See accompanying notes to the financial statements

STATEMENT OF CASH FLOWS

Year ended August 31

	2016	2015
	\$	\$
OPERATING ACTIVITIES		
Revenue over (under) expenses for the year	92,483	(5,329)
Items not affecting cash		
Amortization of capital assets	43,305	37,789
Amortization of deferred contributions related to capital assets	(2,167)	(2,167)
Changes in non-cash working capital items		
Accounts receivable	(103,244)	(2,419)
Inventory	(2,357)	(55)
Prepaid expenses	(3,434)	(2,436)
Accounts payable and accruals	40,200	(1,605)
Deferred revenue	18,105	(42,725)
Cash provided by (used in) operating activities	82,891	(18,947)
INVESTING ACTIVITIES		
Sale of investments (net)	33,694	104,835
Acquisition of capital assets	(66,488)	(47,843)
Cash provided by (used in) investing activities	(32,794)	56,992
Increase in cash for the year	50,097	38,045
Cash, beginning of year	123,821	85,776
Cash, end of year	173,918	123,821

See accompanying notes to the financial statements

NOTES TO FINANCIAL STATEMENTS

August 31, 2016

1. PURPOSE OF THE ASSOCIATION

The West End Community Centre Association (the "Association") was incorporated in 1970 pursuant to the British Columbia Society Act and became a registered charitable organization in 1985 for income tax purposes who is exempt from income taxes. The objective and mission of the Association is to enhance the quality of life of the West End and Coal Harbour communities by providing recreational, educational, and social activities and services that are accessible and responsive to the changing needs of the community.

2. GOVERNANCE

The Association carries out the above objectives through the operations of the West End Community Centre, Coal Harbour Community Centre and Barclay Manor pursuant to a Joint Operating Agreement ("JOA") with the City of Vancouver Board of Parks and Recreation ("Park Board"). The existing JOA was signed effective January 18, 2007. The Joint Operating Agreement between the Association and Park Board provides that in the event of dispute, Park Board decisions are binding on the Association.

For several years, the Association, along with other community associations, have been attempting to negotiate a new JOA with the Park Board.

Currently, negotiations with the Park Board are ongoing and the community associations and the Park Board are hopeful of being able to reach an agreement, the provisions of which are not fully known, in the upcoming months.

Use of the West End Community Centre, Coal Harbour Community Centre and Barclay Manor premises as well as the providing of certain operating expenses, such as various staff costs, are provided to the Association pursuant to a JOA with the Park Board. The value of the use of the facilities as well as these additional operating expenses have not been reflected in the financial statements.

3. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

NOTES TO FINANCIAL STATEMENTS

August 31, 2016

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of Estimates

The preparation of financial statements in conformity with Canadian ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenue and expenses reported during the year. Significant areas requiring the use of management estimates relate to the determination of net recoverable value of assets, in particular as it relates to useful lives of capital assets and the determination of deferred revenue. Actual results could differ from these estimates.

Revenue Recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Proceeds received from direct access gaming funding are recorded as revenue or deferred contributions related to capital assets, if applicable, in the year the related expenditures are incurred.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue in accordance with the terms of the underlying investment, which in the case of interest, is generally with the passage of time.

Revenue from activities is reported when the respective program or service is provided. Any revenues received in advance of the respective program or service is recorded as deferred revenue.

Measurement of Financial Instruments

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, guaranteed investment certificates, money market funds and accounts receivable. Financial assets measured at cost are tested for impairment when there are indicators of impairment.

Financial liabilities measured at amortized cost include accounts payable and accruals.

Cash

Cash is defined as cash on hand and cash on deposit, net of cheques issued and outstanding at the year-end.

NOTES TO FINANCIAL STATEMENTS

August 31, 2016

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

The statement of cash flows is prepared on a net cash basis and cash flows from operating and investing activities are presented using the indirect method.

Short-Term Investments

Short-term investments are recorded at cost and consist of a money market fund and guaranteed investment certificates with maturity dates of less than one year after the Association's year end.

Inventory

Inventory is recorded at the lower of average cost or net realizable value.

Long-Term Investments

Long-term investments consist of guaranteed investment certificates with maturity dates more than one year after the Association's year end.

Capital Assets

Capital assets are recorded at cost, and are amortized at the following rates:

• Furniture	7 years	straight-line
• Fixtures	8 years	straight-line
• Computer equipment	30%	diminishing balance basis
• Fitness equipment	5 years	straight-line
• Pottery equipment	8 years	straight-line
• Audio-Visual equipment	3 years	straight-line
• Website	5 years	straight-line

Donated Materials and Services

The Association benefits from donated materials and from donated services in the form of volunteer time. The fair value of donated materials and services cannot be reasonably estimated and therefore is not recognized in these financial statements.

NOTES TO FINANCIAL STATEMENTS

August 31, 2016

4. INVESTMENTS

(i) Short-Term Investments

Short-term investments consist of guaranteed investment certificates totalling \$442,000 [2015 - \$608,892] which accrue interest at rates between 1.40% and 1.86% [2015 - 1.70% and 1.95%] per annum and have maturity dates ranging from January 30, 2017 to July 10, 2017. Short-term investments also include money market funds with a value of \$205,841 [2015 - \$172,643] with variable interest rates.

(ii) Long-Term Investments

Long-term investments consist of guaranteed investment certificates totalling \$200,000 [2015 - \$100,000] which accrue interest at rates between 1.75% and 1.77% [2015 - 1.86%] per annum and matures on January 29, 2018.

5. ACCOUNTS RECEIVABLE

	2016	2015
	\$	\$
Operations	13,847	10,796
Park Board	147,264	42,557
Interest	7,023	11,537
Allowance for doubtful accounts	—	—
	168,134	64,890

6. CAPITAL ASSETS

	Cost	Accumulated Amortization	Net Book Value
	\$	\$	\$
2016			
Furniture and fixtures	261,257	129,094	132,163
Computer equipment	77,588	77,588	—
Fitness equipment	45,576	25,496	20,080
Pottery equipment	24,671	14,398	10,273
Audio-Visual equipment	9,548	4,903	4,645
Website	5,188	4,203	985
	423,828	255,682	168,146

NOTES TO FINANCIAL STATEMENTS

August 31, 2016

6. CAPITAL ASSETS (CONT'D)

	Cost \$	Accumulated Amortization \$	Net Book Value \$
2015			
Furniture and fixtures	203,700	99,997	103,703
Computer equipment	77,588	77,588	—
Fitness equipment	41,194	16,321	24,873
Pottery equipment	24,671	11,438	13,233
Audio-Visual equipment	4,999	3,168	1,831
Website	5,188	3,865	1,323
	357,340	212,377	144,963

7. ACCOUNTS PAYABLE AND ACCRUALS

	2016 \$	2015 \$
Operations	129,269	87,588
Park Board	32,811	38,509
Government remittance - GST	2,581	—
- payroll	13,863	12,106
- Worksafe BC	2,073	2,194
	180,597	140,397

8. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent restricted contributions with which capital assets were acquired. The balance in the account is as follows:

	2016 \$	2015 \$
Balance, beginning of year	4,152	6,319
Less: Amounts amortized to revenue	(2,167)	(2,167)
Balance, end of year	1,985	4,152

NOTES TO FINANCIAL STATEMENTS

August 31, 2016

9. INTERNALLY RESTRICTED NET ASSETS

The Association has internally restricted \$216,000 [2015 - \$216,000] as a three month operating reserve, \$30,000 [2015 - \$30,000] for a needs analysis and \$597,337 [2015 - \$530,204] for expenditure on future capital projects. In 2013, \$391,200 of the \$597,337 was resolved to be spent on or before August 31, 2015. Of this amount, \$47,843 was incurred in 2015 and \$66,488 was incurred in 2016 on capital expenditures.

10. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following analysis presents the Association's exposures to significant risk as at August 31, 2016.

Credit Risk

Credit risk is the risk that the Association will incur a loss due to the failure by its debtors to meet their contractual obligations. The Association is exposed to credit risk with respect to its cash, investments and accounts receivable. The Association limits its exposure to credit risk by placing its cash and investments with a chartered Canadian financial institution.

Given the nature of the Association's revenue, there is no concentration of accounts receivable. The maximum amount of credit risk exposure is limited to the carrying amount of the balance in the financial statements.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The Association is exposed to interest rate risk on its cash and investments.

Liquidity Risk

Liquidity risk is the risk that the Association will not be able to meet its cash requirements or fund obligations as they become due. The Association maintains adequate levels of working capital by preparing budgets to ensure all its obligations can be met when they fall due.

11. COMPARATIVE FIGURES

Certain 2015 comparative figures have been reclassified to conform to the presentation in the current year.

Supervisor of Recreation Services Report 2015-2016 Fiscal Year

2016 Has been both a busy and rewarding year at the West End and Coal Harbour Community Centres and Barclay Manor. Staff have worked steadily over the past 12 months to meet the needs of the diverse communities found in both the West End and Coal Harbour. With the support of the West End Community Centre Association volunteers, this has been an outstandingly successful year.

This year WECCA celebrated the 40th anniversary of the West End Community Centre. Saturday May 14th, 2016 WECCA marked this special occasion with speeches, music performances, art displays, program demonstrations, and fun and games! The event was a great success with local community members participating in interactive events and enjoying a bite of birthday cake.

Throughout 2016 a number of new programs were welcomed by patrons at both the West End and Coal Harbour Community Centres. Ongoing programs such as Jellyfish Playtime at Coal Harbour and Grassroots Soccer at the West End continued to attract the younger crowd. Youth programming also maintained an active audience throughout the year, with Preteen and Teen Night welcoming record numbers of participants. Senior's and Adult programs at both centres were also busy with programs ranging from Fitness and Dance to Arts and Education.

Special events remained popular at all three sites. Seasonal events including the Easter Carnival at Coal Harbour Community Centre, Deck the Halls at Barclay Manor and the Chinese New Year Celebration at the West End Community Centre were a hit with all ages. The large special events including West End Fest, Art in the City, the Haunted House and Rockin' in the Park also continued to attract and excite both new and returning patrons.

The West End and Coal Harbour staff team have seen several changes in 2016. Long-time employee Jonathan Hutchings left his Program Assistant position at the West End to pursue personal goals. Jodi Gibson has been doing a great job while filling in for Community Youth Worker Chapman Ng. Randy Chan has successfully continued with his acting role for Michael Herrin as Recreation Programmer II at the West End Community Centre. Recreation Programmer Patrick McCarthy was warmly welcomed as he permanently joined the Coal Harbour team in spring 2016.

The contribution of our dedicated staff team, community volunteers and the WECCA members has once again, been crucial to the success of operations at the West End, Coal Harbour Community Centres and Barclay Manor. Our centres have maintained an excellent reputation in the city as welcoming, supportive and innovative recreational facilities.

I wish to sincerely thank all staff, board and committee members who make these facilities such a success.

Respectfully,
Jayne Loutit
Supervisor of Recreation Services

ARTS AND POTTERY COMMITTEE 2016 ANNUAL REPORT

The Arts and Pottery Committee met regularly during 2016. The staff situation stabilized this year which contributed to a most successful year. This is a small committee and initially we didn't add any new members as a review of the Committee structure was expected, based on the position paper prepared by the Committee last year. As this was again postponed, we added a new member in the Fall who will also be joining the Board at the next AGM.

Financially all programs were profitable and both Coal Harbour and West End income exceeded forecast revenue quite substantially.

Key Activities and Highlights

Pottery

- Very successful year for pottery classes with six sold out classes running weekly; a new class was introduced successfully in the Fall.
- Three well attended pottery sales throughout the year; reports showed strong sales.
- There are waiting lists for courses and for the Club.
- Three new wheels were purchased to replace three which were coming to the end of where they could be used with our required intensity. Staff are looking into selling the used ones to individuals.

Darkroom

- Courses didn't run this year, but the work has been done for an early 2017 course and pre-marketing for it has been undertaken.
- Club Group (West End Photography Darkroom Club) continues to increase its membership. At the beginning of December, the club had 19 active members. The club meets on the fourth Saturday of every month (excluding Jul, Aug, Dec) and offers orientation and refresher sessions to new members. Members have also been regularly using the darkroom for their own work; on average, the darkroom is booked between 8-20 hours a week.

Activity Highlights

Coal Harbour CC

- Established programming continued to run throughout the year with increased numbers in several of the courses: Watercolour Painting, Still Life Drawing, Acrylic Painting, Abstract Painting, Colour and Composition.
- A few new courses were successfully introduced: Calligraphy, Glass Mosaic Art, and Exciting Collages (a weekend workshop which was very popular).
- Knitting for Beginners, Crochet for Beginners, and a couple of Private Knitting lessons also ran during 2016.

West End CC

- Core programming ran throughout the year with strong numbers
- Classes by Chloe Ullis and Dianne Maguire have built a solid following and increased registration numbers were seen in classes by Edouard Beaudry and Ali Sepahi
- Introduced some new programming throughout the year, including classes by Viola Choy

Culture Days

- WECCA hosted their second annual Culture Days event at CHCC on Saturday October 1, titled 'Create Your Own Universe.' This event doubled as part of the BIG DRAW Vancouver series and roughly 50 participants took part. Led by artist Viola Choy, participants created their own versions of planets and stars and pinned them to a very large backdrop—the universe. This artwork was displayed in the CHCC lobby for almost 6 weeks and received very positive comments.

Display Gallery

- All timeslots were sold out for the entire year meaning a very full gallery
- Introduced exciting new artists like Michael Schmidt and Dominique Walker who have expressed interest in coming back for 2017
- The majority of the Artist Talks were well received, along with the display by WECCA's Little Sprout Preschool

Art in the City

The May event this year was as disappointing as the previous year. However, as this was somewhat expected, the Committee received approval to hire a consultant to review the event and make recommendations on how it could be successful. The report was completed and presented to staff and the full Board. Following the presentation, the Committee deliberated on whether we should simply close down Art In The City, or try and revitalize it based on the recommendations in the report. We were concerned about staff time and resources if we wanted to move forward. It was agreed that a volunteer working group would be established separate from staff who would take on many of the non-standard activities recommended. The non-staff Committee members are all part of it and a further 3 members were also recruited. The working group met for the first time in September. Staff are copied on minutes and it's an ongoing item on the Committee agenda to ensure procedures are properly followed and everyone is up to speed on planned actions and initiatives.

Respectfully submitted. Linda Johnston, Committee Chair



West End and Coal Harbour Community Centres

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Children and Youth Committee 2015/2016 Annual Report

Enough cannot be said about the vital importance of teamwork and its impact on continuity, growth, development and opportunity. WECCA's second year with Parks Board Programmers Darko Kulic(WECC) and Darilyn Dennis(CHCC) with the addition of the new Youth Programmer Jodi Gibson(WECC/CHCC), has been one marked by the tremendous strength of a united vision. Despite staffing transitions, participation in programs and special events for children and youth continues to increase. Revenues continue in an upward trend from previous years despite the difficulty comparing fiscals from last year to this year with the new registration system Activenet. This is positive as we continue to ensure an overall successful and balanced budget for WECCA in 2017.

The complete transition to ActiveNet, the city's new registration system, has our staff working hard to ensure that patrons and WECCA have smooth registration and financial operations. Being the pilot site for ActiveNet surely has been a benefit.

The consistent dedication and thoughtful participation of our long time committee members cannot go without a thank-you to: Philippa Howell, Jill Stoness, Ron Schindler and Loraine Lundquist. As well a warm welcome to our new Child and Youth Committee members Ross Haleliuk, Stacey Freeman, Stephanie Martin, and Sarah Mclean. We look forward to the continued success of our committee with the added growth that comes from new ideas.

Highlights of the year include:

- Children's programs continue to be in demand, often with waitlists, thanks to our dedicated instructors and programmers.*
- The West End Community Centre's licensed Little Sprouts Preschool and the West End Kids Care programs continue to bring in fully subscribed registrations and waitlists throughout the year.*
- The Coal Harbour Community Centre's Kinder Kids and supporting Pre-Kinders programs continue to be popular with the community. We were happy to see teacher Becky return from maternity leave in the spring 2016 session. It had been tricky replacing her during the interim.*
- Dance and creative arts programs were highly popular over the course of the year, as were the Pro D, Spring Break and Winter Day Camps, which provide alternative educational options when regular school is not in progress.*
- Summer Day Camps at Coal Harbour Community Centre and West End Community Centre were again a great success. Thank you to our Day Camp managers, who were both new to Vancouver Summer Camps, Nicole Esligar and Sam Allen for their initiative, innovation, professionalism and leadership. With superior management and our seasoned and skilled Senior and Junior Leaders even the rainiest of summer days were filled with well-planned, inclusive programming.*
- There were a number of successful youth or child specific community special events this year which included the three Holiday Carnivals at Halloween, Easter and Christmas, the Halloween Haunted House, Breakfast with Santa, Kid's Stuff Only Market, Holiday Lobby Craft Times, Pint-sized Pumpkin Carving and Family Gingerbread House Magic. These events were well attended and provided opportunities for our communities' youth to gain valuable volunteer experience.*



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- *Friday Pre-teen programs, Glow Girls and Boogie Boys (for ages 9 to 12 years) continue to provide recreation and pro-social activities which maintain healthy attendance. Success is certainly due to the hard-working, creative and dedicated youth staff team.*
- *The Youth Incentive Program” (YIP) is a leadership program involving King George Secondary School youth. YIP leaders help plan and implement recreational programs and special events and aid the Youth Worker on youth program needs. The program focuses on belonging, skill development, and mentorship. YIP leaders volunteer once per week in a community centre program such as skating lessons, preteen programs, and/or out of school care.*
- *Junior YIP was established early last year serving the grade 8’s and 9’s which has addressed the leadership gap that previously existed. This program has had steady attendance with approximately 15 participants who meeting every two weeks.*
- *WECCA proudly awarded another six scholarships to hard-working and well-deserving students from the Graduating Class of King George Secondary School. The scholarship recipients were students that demonstrated consistent leadership qualities whether in sport or academics and commitment to supporting the development of this community.*
- *Youth participated in a number of recreational out trips and cultural activities including Theatre Under the Stars, a BC Lions game at BC Place, the Ghost Train & Bright Nights Train in Stanley Park, a number of skating opportunities, two trips to Whistler to ski/snowboard with Hasting Community Centre, multiple summer hiking and swimming out-trips funded by the Len Cederholm grant, Community vs Community Dodgeball, Ongoing Friday Night Teen Sports and so much more.*
- *Youth volunteers supported a wide range of special events at the West End Community Centre, Coal Harbour Community Centre and Barclay Manor. At these events the youth set up, take down, implement and support throughout. These Events included:*
 - *Rockin in the Park and West End Fest both had well over 20 volunteers.*
 - *The Senior’s Christmas Dinner, Breakfast with Santa, Pint-sized Pumpkin Carving and the Family Gingerbread House Magic were all events each supported by 10 or more volunteers.*
 - *The Halloween, Easter and Christmas Carnivals all were set up, implemented and cleaned up after by an incredible range of youth with roughly 20 volunteers at each carnival.*
 - *Three Flea Markets set up and support with about 10 volunteers per.*
 - *A team of 14 Junior YIP’s took on the Barclay Manor Haunted House event ‘Nightmare on Barclay Street’ this year and blew the socks off this ever growing event! These committed youth are to thank for the start to finish success for this howl of an event.*
 - *Concession at Flea Markets, Art in the City, Barclay Manor’s Haunted House, the Christmas Craft Fair, and so many more were all run by youth volunteers to raise funds for Youth Programming.*

The Children and Youth Committee is committed to continuing to work and support all efforts directed toward offering accessible, affordable, inclusive and active programming for families, children and youth within the community at large. The committee is also encouraged that community involvement by local residents will continue and increase in the year to come.

Respectfully submitted on behalf of the Children and Youth Committee Acting Chairperson, Ron Shindler

*Jodi Gibson
Community Youth Worker*

Fitness Arena Adult Seniors Committee Annual Report 2015-2016

The FAAS (Fitness Arena Adult Seniors Committee) committee has had an enormously successful year and surpassed every financial and operational target. Turnaround has been achieved by carefully managing costs and through growing revenue across all committee areas. The board after much consideration made significant changes to fitness passes, which has improved revenue and improved program offerings. Overall results have only been made possible by the hard work and sacrifice on the part of programmers, team leaders, park board staff, contractors and instructors. WECCA is blessed with a fine group of highly committed recreation professionals.

We continue to improve program offerings by introducing new programs and tweaking existing options. We are challenged by the limits of space and instructor availability but continue on our quest for improvement. We continually monitor patron feedback to ensure we are delivering the highest quality and best value programs for the widest array of residents possible.

Park Board implemented a new registration system "Activenet" to replace the "Safari" registration system, which was no longer supported. Activenet provides us with much better management and reporting tools and will greatly enhance the online registration experience going forward. With the new system it was very challenging to manage the previous comparables at some points, but everyone endured and worked to iron out the bumps. Reporting has greatly improved and it will be much easier moving forward.

Some program areas continue to grow to capacity. We are using new management spread sheet tools to track attendance and help plan for more capacity and offerings. This already means more offerings for seniors, adults, and in fitness as they year moves forward.

I would like to thank committee members Bernice Balcaen, Fannie Feng. We have been assisted by a strong staff team including: Jayne Loutit, Patrick McCarthy, Geoff Langan, Randy Chan, Fanny Feng and new members Dora Liu and David Scott. This group was strongly supported by Debbie Coulson in the WECCA office.

Ian Haywood-Farmer
FAAS Committee Chair

2016 Annual Report Membership, Marketing and Volunteer Committee

It is our continued effort to raise awareness of WECCA programs & services at West End Community Centre, Coal Harbour Community Centre, and Barclay Manor.

Our primary modes of advertising continue to be our seasonal recreation guide, website and social media plus printed ads in local newspapers and the Vancouver Park Board new registration software's website (recreation.vancouver.ca)

We have proceeded with a large number of projects including replacement of the digital reader board on Denman Street, new internal LCD Display TV's, photography session, seasonal holiday window painting, committee and staff are in the discussion process of a possible recreation guide and or website redesign.

The new digital reader board sign was in dire need of replacement as the hardware is older and recently, the software used to update the messages ceased functioning. Staff researched a possible replacement with quotes from Pattison Sign Group, Galaxy Sign, and Alpha Neon. This project is now on hold until a new Joint Operating Agreement is signed. Internal LCD screens & software have been purchased from ENS. This new system will advertise WECCA programs and services on LCD TV's at West End and Coal Harbour CCs. Currently, staff have been primarily advertising on cork boards with paper posters.

Photographer, Jessika Hunter was hired for approximately 40hrs, over a week and a half to create a WECCA Photo Library. Jessika took photos of our many programs and services for use in our recreation guide, website, social media and all of our future program advertisements.

Staff this year has hired a window painter to paint the front entrance of both West End and Coal Harbour for Pride Week, and the Christmas Holiday Season.

MM&V have proceeded this year in purchasing new giveaways including USB sticks, lanyards, and smartphone sticky wallets. These promotional items have been given out at our community events, and the new Jim Deva Plaza. Almost all of the items purchased in the last few years have been depleted including safety flashers, blankets, water bottles, bike bells, safety wristbands, and kids colouring books. We will be looking at ordering new items soon.

In the winter of 2016 the City of Vancouver introduced their new WiFi system: #VanWiFi. This was a City of Vancouver project, with no additional funds requested from WECCA. The new WiFi enhances the use of our facilities, public seating areas, and all programs and services for WECCA. As a result of this new system, WECCA's website saw a large drop in visitors as the previous WiFi system defaulted to WECCA's website.

On the volunteer front, WECCA has had fantastic volunteers interested in our board, as well as assisting with programs and events with many youth coming from King George Secondary, King George's Senior & Junior Boys Basketball teams, and our many adult volunteers at the Information Desk.

We also want to take this time to thank Gayle Fitzpatrick for her many years as MM&V Chair, and Ian Haywood - Farmer who stepped in as Chairperson to ensure MM&V did not miss a step!

On behalf of the MM&V Chairperson, Ian Haywood-Farmer

Randy Chan & Darilyn Dennis
Recreation Programmers



West End Community Centre Association

Our Mission

To enhance the quality of life of the West End and Coal Harbour communities by providing recreational, educational and social activities and services, which are accessible and responsive to the changing needs of the communities.

Our Mandate

The name of the Society is West End Community Centre Association. Purposes of WECCA are:

1. Maintain a liaison and working relationship with the Vancouver Park Board staff, VSB, VPL and other Community Centres and the West End and Coal Harbour community groups and agencies.
2. Provide recreational, educational and athletic facilities and equipment for the residents of the West End and Coal Harbour.
3. Promote, encourage, support and assist recreational, cultural, educational, artistic, charitable, sporting and community endeavours.
4. Promote, foster and develop community spirit and good citizenship.

In partnership with the Vancouver Board of Parks and Recreation